



## YMCA WA TECHNOLOGY PROCEDURE

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**DOCUMENT CONTROL**

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## 1.0 PURPOSE

To provide clear guidelines for the use of technology within Family Day Care.

## 2.0 SCOPE

This procedure applies to the service and educators.

## 3.0 ROLES AND RESPONSIBILITIES

Role Title	Responsibilities

## 4.0 RELATED LEGISLATION AND STANDARDS

Legislation/Standard
Education and Care Services National Law (WA) Act 2012
Education and Care Services National Regulations, 2012
National Quality Standards

## 5.0 SUPPORTING PROCEDURES, POLICIES AND OTHER DOCUMENTS

Refer to the YConnect page for the current link to related documents listed below.

Document ID	Document Title

## 6.0 STEPS

The YMCA WA supports the use of technology within an educational program that further develops knowledge and understanding in this area.

There are opportunities for children to use technology and engage in a variety of multi media and electronic experiences that are culturally and age appropriate, carefully planned, monitored and evaluated.

1. Television, computers, electronic games or other similar technology used for children are child focused, age appropriate, carefully planned, monitored and evaluated to ensure that children are not exposed to violence, stereotypes or adult themes which can include news and current affairs.
2. If a rating is PG then written permission from the Parent will be given before the child engages in the experience.
3. The Educator will share the television, computer or electronic game experience and discuss emergent issues with the children.
4. Children will at all times have a choice to engage in the experience. Should a child feel scared or uncomfortable the Educator will discuss these feelings with the child and the Educator will re-evaluate the appropriateness of continuing the experience and its content.
5. If an Educator uses any of the above experiences as a quiet or rest time activity they will also provide a range of other quiet activities for the children to choose from including puzzles, drawing or books to read.
6. It is recommended that television will be used at specified times and/or for specific appropriate viewing, for example Playschool, and not be used for background atmosphere.
7. The use of or viewing of technology will be recorded on the programme including the nature of the experience and the time spent engaged in it.
8. It is recommended that the use of or viewing of technology be limited to no more than 1 hour in total while in care and will be in consultation with families and be culturally appropriate.

## 7.0 FEEDBACK

Feedback on this procedure must be directed to the Document Owner outlined in the cover of this procedure. **The Document Owner is responsible for maintaining the currency of this document.**

## 8.0 DEFINITION OF TERMS

Term	Definition